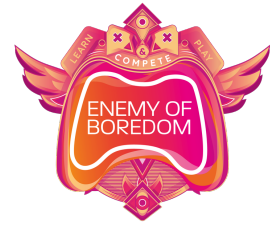




JOB ADVERT

LEARNING SUPPORT ASSISTANT



Supporting young people with SEND in creative, inclusive learning.

EDUCATION	
INDUSTRY	Education and Training
JOB TITLE	Learning Support Assistant
LOCATION	Letchworth Garden City
PAY	£14 per hour (PAYE)
PAY BASIS	Annualised/equated pay (annualised and paid in 12 equal monthly payments)
WORKING PATTERN	Part Time/Term Time (39 weeks)
HOURS	25 hours a week
CONTRACT	Fixed-term contract (12 months), linked to funding. Continued funding is expected, so the role is likely to be extended beyond the initial 12 months (subject to confirmation).
START DATE	Immediate

ABOUT ENEMY OF BOREDOM

Enemy of Boredom is the academy of creative excellence for young people who think differently. We operate as an alternative provision of contemporary arts education including video games design, music performance and preparing for adulthood life skills courses; from a growing number of dedicated centres across the UK and online.

THE ROLE

Enemy of Boredom Academy is seeking a creative, dedicated Learning Support Assistant / classroom manager with experience supporting children and young people with Special Educational Needs (SEND), particularly ASD, ADHD and anxiety.

The successful candidate will work closely with teaching staff to support students' learning, build confidence, and help each individual reach their full potential in a positive and inclusive environment.

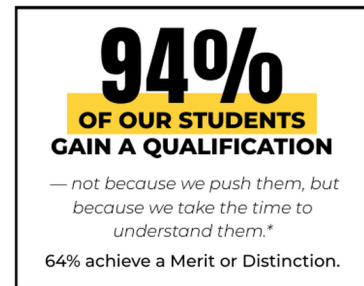
How to apply: Please attach your CV and a short covering letter.

Candidates with previous job titles and experience of: Learning Support Worker, LSA, LA, Educational Support Teacher, Educational Assistant, Educational Support Coordinator, Special Needs Support, may also be considered for this role.



PERSON SPECIFICATION

- Previous experience working with children or young people with SEND
- Experience of working in a school environment
- A patient, empathetic, and proactive approach
- Strong classroom management abilities
- Strong communication and teamwork skills
- Knowledge of managing EHCP outcomes
- Commitment to safeguarding and promoting the welfare of children and young people.
- Willingness to undertake an enhanced DBS check and comply with safer working practices (including appropriate boundaries, confidentiality, and reporting concerns).



If you have experience as a Learning Support Assistant or in a similar role, this could be the perfect opportunity for you.

You'll join a caring, creative, and collaborative team that's passionate about helping every learner succeed.

SAFEGUARDING / SAFER RECRUITMENT

Enemy of Boredom is committed to safeguarding and promoting the welfare of children and young people. Appointment is subject to an enhanced DBS check, satisfactory references, and right-to-work checks.

SAFEGUARDING, HEALTH & SAFETY

- Follow safeguarding policies and report any concerns immediately in line with procedure.
- Take on the DDSL role.
- Support online safety practices where delivery includes digital platforms.
- Adhere to health and safety guidance, including risk assessments for practical activities.



JOB DESCRIPTION

LEARNER SUPPORT

- Provide in-class and small-group support to help learners access planned activities and achieve learning outcomes.
- Use agreed strategies to support communication, attention, emotional regulation, and positive behaviour.
- Promote learner independence, confidence, and appropriate peer interaction.
- Support preparing-for-adulthood and life skills activities, Functional Skills English & maths support / delivery, as directed by the curriculum/session plan.

EHCP/TARGETS AND RECORDING

- Support delivery of individual targets (including EHCP targets where applicable) and contribute to evidence of progress.
- Maintain accurate and timely records as required (e.g., support notes, progress observations, behaviour/incident logs, attendance).
- Contribute to review discussions/meetings when requested, providing factual observations.

TEAM AND PROFESSIONAL RESPONSIBILITIES

- Work collaboratively with colleagues; contribute to consistent practice across sessions.
- Participate in supervision, training and performance reviews.
- Act in accordance with organisational values, policies, and confidentiality requirements.

CURRICULUM ACCESS AND SESSION DELIVERY

- Assist tutors with preparation of resources and practical set-up for activities (including basic use of relevant digital tools where appropriate).
- Support the adaptation of tasks/resources to meet individual needs (e.g., chunking, visual supports, alternative recording methods).
- Reinforce routines, expectations, and boundaries consistently.

BEHAVIOUR, WELLBEING AND PASTORAL

- Promote a calm, safe learning environment using trauma-informed / relational approaches where trained and appropriate.
- Respond to dysregulation using agreed plans and de-escalation strategies; seek support promptly where risk escalates.
- Maintain professional boundaries with learners at all times.

SCOPE AND DECISION-MAKING

- The postholder supports implementation of plans and targets; accountability for curriculum and formal outcomes remains with teaching/lead staff.
- The postholder is expected to escalate safeguarding and high-risk behaviour concerns immediately.

ENEMY OF BOREDOM BENEFITS

- Confidential support through an Employee Assistance Programme (EAP)
- Stress management and wellbeing resources
- Flexible working arrangements where the role allows

- Paid day off for your birthday
- Team and social activities